

Level 1 Writing Tasks Analytic Rubric

Task Completion

- 1 Minimal completion of the task and/or content frequently inappropriate.
- 2 Partial completion of the task; content mostly appropriate; ideas undeveloped.
- 3 Completion of the task; content appropriate; ideas adequately developed.
- 4 Superior completion of the task; content appropriate; ideas well developed and well organized.

Comprehensibility

- 1 Text barely comprehensible.
- 2 Text mostly comprehensible, requiring interpretation on the part of the reader.
- 3 Text comprehensible, requiring minimal interpretation on the part of the reader.
- 4 Text readily comprehensible, requiring no interpretation on the part of the reader.

Level of Discourse

- 1 Attempted use of complete sentences; no or almost no cohesive devices.
- 2 Predominant use of complete yet repetitive sentences; no or almost no cohesive devices.
- 3 Emerging variety of complete sentences and some cohesive devices.
- 4 Variety of complete sentences and of cohesive devices.

Vocabulary

- 1 Inadequate and/or inaccurate use of vocabulary.
- 2 Somewhat inadequate and/or inaccurate use of vocabulary.
- 3 Adequate and accurate use of vocabulary.
- 4 Rich use of vocabulary.

Language Control

- 1 Inadequate and/or inaccurate use of basic language structures.
- 2 Emerging use of basic language structures.
- 3 Emerging control of basic language structures.
- 4 Control of basic language structures.

Mechanics

- 1 Inaccurate spelling, use of diacritical marks, punctuation, and/or capitalization.
- 2 Somewhat inaccurate spelling, use of diacritical marks, punctuation, and/or capitalization.
- 3 Mostly accurate spelling, use of diacritical marks, punctuation, and/or capitalization.
- 4 Few or no errors in spelling, use of diacritical marks, punctuation, and/or capitalization.

Name

Task Completion	½	1	1½	2	2½	3	3½	4
Comprehensibility	½	1	1½	2	2½	3	3½	4
Level of Discourse	½	1	1½	2	2½	3	3½	4
Vocabulary	½	1	1½	2	2½	3	3½	4
Language Control	½	1	1½	2	2½	3	3½	4
Mechanics	½	1	1½	2	2½	3	3½	4

Raw Score: _____ /24

RAW SCORE	PERCENT	GRADE	RATING	RAW SCORE	PERCENT	GRADE	RATING
24	100%	A	EE	12	73.0%	C	AME
23.5	98.3%	A	EE	11.5	72.0%	C-	AME
23	96.6%	A	EE	11	71.0%	C-	AME
22.5	94.9%	A	EE	10.5	70.1%	C-	AME
22	93.4%	A	EE	10	69.0%	D+	DNME
21.5	91.9%	A-	EE	9.5	67.9%	D+	DNME
21	90.5%	A-	EE	9	66.7%	D	DNME
20.5	89.2%	B+	ME	8.5	65.4%	D	DNME
20	88.0%	B+	ME	8	64.0%	D	DNME
19.5	86.8%	B	ME	7.5	62.7%	F	DNME
19	85.7%	B	ME	7	61.2%	F	DNME
18.5	84.7%	B	ME	6.5	59.6%	F	DNME
18	83.7%	B	ME	6	57.9%	F	DNME
17.5	82.7%	B-	ME	5.5	56.1%	F	DNME
17	81.8%	B-	ME	5	54.3%	F	DNME
16.5	80.8%	B-	ME	4.5	52.2%	F	DNME
16	80.0%	B-	ME	4	50.1%	F	DNME
15.5	79.1%	C+	AME	3.5	47.9%	F	DNME
15	78.3%	C+	AME	3	45.5%	F	DNME
14.5	77.4%	C+	AME	2.5	42.9%	F	DNME
14	76.6%	C	AME	2	40.3%	F	DNME
13.5	75.7%	C	AME	1.5	37.4%	F	DNME
13	74.8%	C	AME	1	34.5%	F	DNME
12.5	73.9%	C	AME	.5	31.6%	F	DNME

EE: Exceeds Expectations; **ME:** Meets Expectations;
AME: Almost Meets Expectations; **DNME:** Does Not Meet Expectations

Converted % Score: _____ %

If you use points in your grade book, use Conversion Chart B or the following formula:

$$\frac{\text{converted \% score} \times \text{max score}}{100} = \text{student points}$$

(To divide by 100 move the decimal point two places to the left.)

FINAL GRADE: _____